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CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

YMDDIRIEDOLAETH  
ELUSENNOL YNYS MON  
ISLE OF ANGLESEY  
CHARITABLE TRUST

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5 Rhagfyr/December, 2017

At : Aelodau Cyngor Sir Ynys Môn fel ymddiriedolwr  
Ymddiriedolaeth Elusennol Ynys Môn

Annwyl Aelod,

**CYFARFOD O'R YMDDIRIEDOLAETH ELUSENNOL YNYS MÔN**

Gofynnir i chwi fod yn bresennol mewn cyfarfod o'r Ymddiriedolaeth Elusennol Ynys Môn ar **ddydd Mawrth, 12 Rhagfyr, 2017 yn Siambr y Cyngor, Swyddfeydd y Cyngor, Llangefni am 10.00 o'r gloch yb** i ystyried y materion a nodir yn y rhaglen atodol.

Yr eiddoch yn gywir,  
*Dr Gwynne Jones*

**YSGRIFENNYDD**

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To : Members of the Isle of Anglesey County Council as Trustee  
of the Isle of Anglesey Charitable Trust

Dear Member,

**MEETING OF THE ISLE OF ANGLESEY CHARITABLE TRUST**

Your attendance is requested at a meeting of the Isle of Anglesey Charitable Trust on **Tuesday, 12 December 2017 at the Council Chamber, Council Offices, Llangefni at 10.00 a.m.**, to consider the matters noted in the attached agenda.

Yours sincerely,  
*Dr Gwynne Jones*

**SECRETARY**

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**Ysgrifennydd/Secretary** : Dr. Gwynne Jones

**Trysorydd/Treasurer** : Mr. Marc Jones

Swyddfa'r Sir/County Offices,  
Llangefni, Ynys Môn. LL77 7TW. Tel: (01248) 750057

## **A G E N D A**

**1     DECLARATION OF INTEREST**

To receive any declaration of interest by any Member or Officer in respect of any item of business.

**2     MINUTES (Pages 1 - 4)**

To submit, for confirmation, the minutes of the meeting held on 19 September, 2017.

**3     REPORTS OF SUB-COMMITTEES OF THE CHARITABLE TRUST (Pages 5 - 8)**

**Investments and Contracts Committee**

To submit, for confirmation, the minutes of the Investments and Contracts Committee held on 7 November, 2017.

**4     LARGER GRANTS AWARDING PROGRESS (Pages 9 - 10)**

To submit a report by the Treasurer in relation to the above.

**5     UPDATE ON THE STATUS OF THE LARGE GRANTS AWARDED IN 2016 AND 2017  
(Pages 11 - 16)**

To submit an update report by the Treasurer in relation to the above

**Isle Of Anglesey Charitable Trust Committee**

**Minutes of the meeting held on 19 September 2017**

- PRESENT:** T LI Hughes MBE (Chair)  
Richard Owain Jones (Vice-Chair)
- John Griffith, Glyn Haynes, R LI Jones, G O Jones, Eric Wyn Jones,  
Alun W Mummery, R G Parry OBE, Nicola Roberts, P S Rogers and  
Dafydd Rhys Thomas
- IN ATTENDANCE:** Secretary,  
Treasurer.
- Officers from the Isle of Anglesey County Council (herein referred to by  
their IOACC job titles)**
- Legal Services Manager (RJ),  
Committee Officer (MEH).
- APOLOGIES:** Lewis Davies, R Dew, Richard Griffiths, K P Hughes, Vaughan Hughes,  
Carwyn Jones, A M Jones, R.Meirion Jones, Shaun James Redmond,  
J A Roberts, Dafydd Roberts, Ieuan Williams and Robin Williams
- ALSO PRESENT:** None
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**1 DECLARATION OF INTEREST**

Mr. Bob Parry OBE FRAGS declared an interest as regard to Item 3 – Application 013 – Bryngwran Community Council (Additional fencing at playing field).

**2 MINUTES**

The minutes of the meeting held on 6 July, 2017 were confirmed as correct.

**3 REPORTS OF SUB-COMMITTEES OF THE CHARITABLE TRUST**

The minutes of the General Grants Committee held on 12 July, 2017 were submitted for information.

**Arising from the minutes**

The Secretary referred to application 028 – Eisteddfod Genedlaethol Ynys Môn Visual Arts Committee and said that after the meeting of the General Grants Committee a detailed letter was received by the Secretary of the Visual Arts Committee raising a number of matters referred to at the General Grants Committee pertaining the lack of information attached to the original application. The Secretary said that he discussed the additional information with the appointed Chair, on the day, of the General Grants Committee and following his discussions with the Members of the Committee who were present at the meeting held on 12 July, 2017 it was decided to support the application.

It was reported that correspondence has been forwarded to the Secretary of the Visual Arts Committee but to date no response has been received.

#### **4 EXCLUSION OF THE PRESS AND PUBLIC**

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item as it may involve the likely disclosure of exempt information as defined in Schedule 12A (Category 16) of the said Act.”

#### **5 GOVERNANCE OF THE ISLE OF ANGLESEY CHARITABLE TRUST (IOACT) AND CYMDEITHAS ELUSENNOL YNYS MÔN/THE ISLE OF ANGLESEY CHARITABLE ASSOCIATION**

Submitted – a report by the Secretary in relation to the formation of the Charitable Incorporated Organisation (CIO), which the Isle of Anglesey Charitable Trust approved at its meeting on 15<sup>th</sup> December, 2016 and to agree associated necessary actions.

The Legal Services Manager reported that as part of the application to register the CIO, the Charity Commission drew attention to two small matters in the Charitable Trust Grants Policy and the external Solicitors agreed that neither of these two matters are charitable purposes and should be excluded from the policy. The application has now been approved by the Charity Commission and the CIO has been created and registered as a separate legal entity.

He referred the report to the Committee and noted that it is suggested that the Panel established by the Isle of Anglesey Charitable Trust be recalled to consult on various administrative and executive issues that need to be addressed to allow for a smooth transition towards the CIO.

It was **RESOLVED** :-

- **To remove the following two phrases from its Grants Policy for the reasons mentioned in the report “benefit to the development of tourism” and “use in the Council’s economic development activities.”;**
- **To agree that the transfer of assets to the Charitable Incorporated Organisation from the Isle of Anglesey Charitable Trust should take place at a later date, likely to be 1 April, 2018, and after submission of a further report to the Isle of Anglesey Charitable Trust outlining the steps required, proposed and associated with the transfer;**
- **To delegate to the Trust Secretary all necessary powers and rights to :-**
  - **Convene the Panel of 5 elected members to undertake such work as is necessary to prepare a work programme for the transfer from the Isle of Anglesey Charitable Trust to the Charitable Incorporated Organisation;**
  - **Continue to instruct the external Solicitors to advise the Isle of Anglesey Charitable Trust on the transfer to the Charitable Incorporated Organisation, pursuant to the Isle of Anglesey Charitable Trust’s decision dated 15 December, 2015 and upon the terms of the National Procurement Service’s Framework Agreement for External Solicitors.**

**Mr. T.LI. Hughes MBE  
Chair**

## Investments & Contracts Committee

### Minutes of the meeting held on 7 November 2017

- PRESENT:** Messrs. K P Hughes, R LI Jones, G O Jones, Alun W Mummery and Dafydd Roberts
- IN ATTENDANCE:** Treasurer,  
Committee Support/Officer (SC).
- APOLOGIES:** Messrs. T LI Hughes MBE, A M Jones, Dafydd Rhys Thomas and Robin Williams.
- ALSO PRESENT:** Mr. Richard O Jones – Vice-Chair of the Isle of Anglesey Charitable Trust  
Mr. Rupert Cecil, Director – HSBC Charities Team
- 

#### **1 ELECTION OF CHAIRPERSON**

Mr. R.O. Jones was elected Chairperson.

#### **2 ELECTION OF VICE-CHAIRPERSON**

Mr. R.LI. Jones was elected Vice-Chairperson.

#### **3 DECLARATION OF INTEREST**

None received.

#### **4 MINUTES**

The minutes of the meeting held on 1 November, 2016 were confirmed.

#### **5 INVESTMENT MANAGEMENT**

Submitted – the HSBC Global Asset Management (UK) Limited report up to October 2017.

The Director – HSBC Charities Team reported that the Investment Management reports on a quarterly basis on the performance of the Trust fund. He gave an insight to the Members of the Committee on the background of the investment portfolio and noted that the Isle of Anglesey Charitable Trusts' investment is invested within the Growth and Income Strategy which is a multi-asset portfolio. The value of the portfolio was £22,947,867 at 30 September, 2017. The yield forecast from the portfolio was 7.67% (gross) with 7.36% (net).

Further detailed information on the asset distribution and the performance of the various elements of the portfolio was provided to the Committee.

Members of the Committee wished to extend their appreciation to HSBC Investment Management for the exceptional performance of the Charitable Trust fund.

**It was RESOLVED to thank the Director – HSBC Charities Team for attending the meeting and to accept the report.**

## 6 ALLOCATION OF FUNDING FOR LARGER GRANTS

Submitted – a report by the Treasurer in relation to the allocation of funding for larger grants in 2018.

The Treasurer reported that in both 2016 and 2017 the Isle of Anglesey Charitable Trust set aside a sum of money to fund successful applications for larger grants (over £8,000). In 2016, £200k was allocated and in 2017, £350k was allocated. In 2017 the application process was widely advertised which resulted in the Trust receiving 31 applications from organisations which totalled £1.6m. After assessment and consideration by the Regeneration Committee, 12 applications were successful with a full £350k allocated being awarded as grants.

The Committee considered 3 options :-

1. Based on 20% of the increase in the capital value (excluding the value of the cash transferred into the Portfolio from the sale of the Rhosgoch site) – This would provide a fund of £177,000 for the larger grants in 2018.
2. Based on 20% of the increase in the capital value (including the value of the cash transferred into the Portfolio from the sale of the Rhosgoch site) – This would provide a fund of £577,000 for the larger grants in 2018.
3. To maintain the value of the fund as per 2017 i.e. £350,000.

Following deliberations and consideration of the impact on the fund should the value of the investments fall it was **RESOLVED to recommend to the full Charitable Trust that option 3 is followed and that £350,000 is made available for funding towards larger grants in 2018.**

**Mr R O Jones**  
**Chair**

<b>ISLE OF ANGLESEY CHARITABLE TRUST</b>	
<b>COMMITTEE</b>	<b>ISLE OF ANGLESEY CHARITABLE TRUST</b>
<b>DATE</b>	<b>12 DECEMBER 2017</b>
<b>TITLE OF REPORT</b>	<b>Larger Grants Awarding Progress</b>
<b>PURPOSE OF REPORT</b>	<b>To agree the process for the awarding of large grants including determining the level of funding available and the process for monitoring grants awarded</b>
<b>REPORT BY</b>	<b>Treasurer – Isle of Anglesey Charitable Trust</b>
<b>ACTION</b>	<b>To resolve to accept the recommendations put forward by Officers of the Trust</b>

## 1. INTRODUCTION

- 1.1. In 2016 and 2017, the Trust has awarded larger grants to organisations. In 2016, 4 organisations received support totalling £230,000. In 2017, a more formal process was followed with an open invitation extended to organisations to submit applications for assistance. In total, 31 applications were received and 12 organisations were successful, with grants of between £10,000 and £50,000 awarded, with £350,000 of grants awarded in total.
- 1.2. A report detailing the progress made in respect of each project is included as a separate item on this Committee's agenda.

## 2. CONTINUATION OF AWARDING LARGER GRANTS

- 2.1. The purpose of the Trust is to use the fund to the benefit of the people of Anglesey in accordance with the objectives of the Trust. The awarding of the larger grants has contributed to achieving this objective, however, it could be argued that this method of distributing the funds is not a strategic way of allocating funds and may not result in the greatest benefit to the residents of Anglesey, i.e. applications are assessed on their individual merits and whether they meet the Trust's criteria rather than on how they integrate to meet a wider strategic objective for the Trust.
- 2.2. The current Trust cannot employ its own staff and, as a result, there is a limit on what can be achieved and distributing grants in this way is probably the best the Trust can achieve given the current resources. Moving to a Charitable Incorporated Organisation (CIO) will allow the Trust to reconsider how it uses its funds to achieve the greatest benefit to the people of Anglesey.
- 2.3. It is, therefore, proposed that the large grants process is followed again in 2018 and is subject to review by the CIO as to whether the awarding of larger grants continues thereafter.

## 3. FUNDING LARGER GRANTS

- 3.1. The Investments and Contracts Committee met on 7 November 2017 and, following consideration of the performance of the investment portfolio over the preceding 12 months and after consideration of the risks and the need to maintain the value of the fund at a level that generated sufficient annual income, the Committee recommended that the sum to be made available for larger grants should remain at the 2017 level i.e. £350,000.

#### **4. APPLICATION PROCESS FOR LARGER GRANTS**

- 4.1. The application process in 2017 worked well, with a high number of applications received following advertisements placed in local newspapers and also the widespread use of social media (Twitter and Facebook) and by using the Council's own website to advertise the opportunity.
- 4.2. The application process ran from mid December 2016 to 31 January 2017, with applications being considered by the Regeneration Committee in February 2017 and ratified by the full Trust on 18 April 2017.
- 4.3. Given that this process worked well, it is proposed that it works in the same way in 2018.

#### **5. QUALIFYING CRITERIA**

- 5.1. At its meeting on 13 September 2016, the Trust resolved that:-
  - an organisation can make applications for assistance with running costs but the organisation must be able to clearly demonstrate in their application how the organisation will ensure the future financial viability of the project once the funding from the Trust ceases;
  - an organisation that has previously received a small grant can apply for a larger grant but an organisation cannot receive a small grant and a large grant in two consecutive years and that only one small grant and one large grant will be awarded in any rolling five year period.
- 5.2. Requests have been received from applicants who received funding in 2017 as to whether they can make a further application in 2018.
- 5.3. As the purpose of the Trust is to use the funds to benefit the residents of Anglesey, it would be difficult to justify not allowing organisations to apply for grants, particularly if all the allocated funds were not utilised. It is, therefore, proposed that organisations who previously received funding within the last five years can submit applications but priority will be given to applications from organisations who have not previously received funding.

#### **6. RECOMMENDATIONS**

- 6.1. The Trust is asked to approve the following recommendations:-
  1. That larger grants are allocated again in 2018 and that CIO, once set up, reviews whether awarding larger grants continues from 2019 onwards.
  2. That the sum of £350,000, as recommended by the Investments and Contracts Committee, is allocated to fund the larger grants in 2018.
  3. That applications are invited immediately with a closing date for applications being 31 January 2018.
  4. That applications received are considered by the Regeneration Committee at its meeting on 14 February 2018 with the recommendations of this Committee being considered by the Full Trust on 17 April 2018.
  5. That applications can be made by organisations who have received funding within the previous five years but that these will only be considered once all other applications have been considered and that funding is still available.

<b>ISLE OF ANGLESEY CHARITABLE TRUST</b>	
<b>COMMITTEE:</b>	<b>ISLE OF ANGLESEY CHARITABLE TRUST</b>
<b>DATE:</b>	<b>12 DECEMBER 2017</b>
<b>TITLE OF REPORT:</b>	<b>PROGRESS UPDATE</b>
<b>PURPOSE OF REPORT:</b>	<b>To provide an update on the status of the large grants awarded in 2016 and 2017.</b>
<b>REPORT BY:</b>	<b>TREASURER – ISLE OF ANGLESEY CHARITABLE TRUST</b>
<b>ACTION:</b>	<b>The Trust Members are requested to note the contents of the report</b>

**1. BACKGROUND**

1.1 Five large grants were awarded during 2016/17 and twelve in 2017/18. This report provides an update on progress and expenditure to date.

**2. GRANT AWARDS AND PROGRESS**

2.1 A list of the large grants awarded over the last two years is attached as Appendix A.

2.2 Funding Agreements have been put in place with all of the ‘live’ projects where match funding has been secured with the exception of the Eisteddfod. Project Engagement Visits have been held with all of the projects with the exception of Cyngor Cymuned Llanfair M.E. A programme of Monitoring Visits will be carried out over the life of the projects to ensure that they are being managed properly, progress is being made and expenditure can be fully evidenced.

2.3 Progress with the capital projects has been slow mainly due to issues with securing match funding but, in some cases the support of the Charitable Trust has acted as the catalyst for securing additional funding.

**MARC JONES  
TREASURER –  
ISLE OF ANGLESEY CHARITABLE TRUST**

**29 NOVEMBER 2017**

## 2016

Project	Grant	Activity	Progress	Grant claimed
Anglesey Showground	£60,000	Extension to the main Pavillion and construction of new toilet block, shower block and changing rooms. Construction of new entrance lodge and ticket office.	There have been significant delays with the project due to delays in securing match funding and tenders coming in over budget. Extension to the Pavilion is now complete. Work on the new toilet and shower block and the changing rooms to commence soon. The new ticket office will now be located within the existing Food Hall which will be refurbished. The Agricultural Society is working towards securing additional events and attracting new visitors. Total project costs now projected to exceed the original estimates but sufficient expenditure has been incurred to enable the grant to be paid in full.	£60,000
Menter Iaith	£50,000	Initiatives to support the use of the Welsh language across Anglesey.	Funding goes towards the employment of a Manager, Youth Officer and Families Officer to organise a range of activities and events to promote and strengthen the use of the Welsh Language. Events have included a Youth Theatre, Panad a Sgwrs and activities with primary school children.	£18,335
Cwmni'r Frân Wen	£45,000	Welsh language theatre productions delivered in schools, theatres and community centres.	A Participation Officer has been employed to consult and engage young people in the company's productions. A number of productions have been staged over the last 2 years including: Ar y Stryd, Sgript i Lwyfan, Fi di Fi, Sbrî 3, Sbectol Haul, Amrant a Tiwn. Young People's Forums have been established in Ysgol Uwchradd Bodedern and Ysgol David Hughes and provide for input from a youth perspective into the Management Board of the company.  11,282 benefitted from the activities in 2016/17.	£37,479
Eisteddfod	£37,500	Contribution to the Eisteddfod Genedlaethol in August 2017	The Eisteddfod was held on the 4th to 12th August and attracted 147,498 visitors. Discounted tickets were provided over the opening weekend. Grant claimed in full.	£37,500

Project	Grant	Activity	Progress	Grant claimed
Llangefni Urban Sports Park (Llangefni Social Enterprise)	£37,500	Construction of an Urban Sports Park on land by Llangefni Leisure Centre.	Successful in securing the required funding from the Big Lottery in January 2017. Revised planning application was needed following changes in the design of the Park due to the topography of the site. Planning permission was granted but, due to the delays, the contractor had secured other work which is not yet completed. Work is scheduled to start on site early December with a completion date of May 2018.	NIL
<b>Total</b>	<b>£230,000</b>			<b>£153,314</b>

## 2017

Project	Grant	Activity	Progress	Grant claimed
CCTV System (Cyngor Cymuned Llanfair ME)	£10,000	New CCTV system.	CCTV system installed. Total project cost slightly higher than the initial estimate but no change in the value of the grant awarded.	£10,000
Ucheldre Centre	£30,000	12 months running costs.	Funding supports the general running costs of the Centre, staffing and marketing and advertising a programme of events including workshops, exhibitions, drama, film, live satellite broadcasts and literary events. Approximately 50% of the grant has been awarded with the remainder awarded during the 2 <sup>nd</sup> half of the financial year	£15,298
Beaumaris Leisure Centre	£45,000	12 months running costs and expansion of facilities and events on offer.	Comprehensive programme of activities being delivered which has resulted in an increase in paying users of 2,199 based on the same period last year. Currently working with a consultant to maximise the use of the available facilities and plan for future projects and activities. A large element of work focuses on providing a community service through a contribution to the WRVS lunches, managing the maintenance and hiring of the Community Bus, supporting the establishment of a local Men's Sheds project and hosting Seiriol Alliance and Seiriol Ward Dementia Friends meetings. Approximately 50% of the grant has been awarded with the remainder awarded during the 2 <sup>nd</sup> half of the financial year.	£23,039

Project	Grant	Activity	Progress	Grant claimed
Gwynedd & Ynys Môn Mind	£20,000	12 months running costs.	<p>Mind has run the following activities on Anglesey:-</p> <ul style="list-style-type: none"> <li>• 4 Self-Management Anxiety Courses delivered in the community, a school and college.</li> <li>• 5 monthly Peer Support Groups.</li> <li>• Mindfulness Courses for adults and 11-18 year olds.</li> <li>• 52 days 1-1 work in the community, a school and college.</li> <li>• Holyhead Youth Groups at Jessie Hughes and the Hub both received talks and Mindfulness Taster sessions.</li> <li>• Mental Health First Aid is being delivered in communities.</li> </ul> <p>81 adults and 60 young people have received a service and of those:-</p> <ul style="list-style-type: none"> <li>- 86% demonstrated increase in self-esteem;</li> <li>- 72% demonstrated lower anxiety levels;</li> <li>- 78% felt more linked into their community;</li> <li>- 81% felt better able to manage their mental health.</li> </ul> <p>The grant contributed 50% of the annual running costs and the sum awarded to date is based on the costs incurred</p>	£6,176
Holyhead Park and Empire Cinema (Holyhead Town Council)	£50,000	Redevelopment of Holyhead Park and expansion of the Empire Cinema. IoACT funding to be used specifically for the upgrade of the Park.	Holyhead Park was an asset transferred to the Town Council in July. Big Lottery decision was originally expected in August but was delayed until October. The application was unsuccessful and as a result the Town Council are exploring alternative sources of funding. A meeting is to be arranged with Town Council to discuss this project further.	NIL
Llanddona Village Hall	£45,000	Purchase of former school to develop new Village Hall for Llanddona.	Lottery Rural Programme bid was unsuccessful but Rural Development Plan Funding to purchase the school was awarded in October. Further bid to Big Lottery People and Places to be submitted in December. Discussions currently ongoing with Council Officers regarding the purchase of the school.	NIL

Project	Grant	Activity	Progress	Grant claimed
Employment and Training Hub (Môn CF Ltd)	£35,000	Development of an Employment and Training Hub.	The result of the conditions survey on the original proposed building was worse than expected and as a result the purchase and extension of an alternative building is being considered. Match funding bids submitted for the Communities Facilities and Activities Programme, Rural Development Plan and Welsh Government Regeneration Funding. Decisions expected by Christmas with a view to starting on site in January.	NIL
Llangefni Railway Station (Cwmni Tref)	£25,000	Redevelopment of the former Railway Station building.	Public consultation required prior to submission of Lottery bid. The WG announcement on the re-opening of stations has had an impact on the project.	NIL
Building Communities (Medrwn Môn)	£25,000	Running costs to support and expand the Building Communities Project.	The project is working towards establishing a Community Hub in Amlwch and currently working with Adult Social Services to map activities. Working with BCUHB to set up two Community Alliances in Amlwch and Holyhead. The Youth Council has recruited 32 young people and taken part in a number of Council consultations including the 2018/19 Budget and Corporate Plan. The Citizen Panel has recruited 10 new members and have also taken part in Council consultations.	NIL
Anglesey Central Railway	£25,000	Reinstatement of the Gaerwen to Amlwch rail corridor.	There have been delays in the projects progress due to the WG announcement on the potential re-opening of Llangefni Station. Lottery funding cannot be progressed until a lease from Network Rail is in place on the line which is currently being pursued.	NIL
Holyhead Boxing Club	£20,000	Extension and refurbishment of facilities.	Lottery bid to be submitted following changes in the Big Lottery application process.	NIL
Holyhead Sea Cadets Bunkhouse	£20,000	Re-roofing of the Bunkhouse.	The reduction in the Trust allocation from the original application resulted in a funding shortfall. Further sources of funding are being sought as well as up to date prices from roofing companies.	NIL
<b>Total</b>	<b>£350,000</b>			<b>£54,513</b>

